HDRN Canada

Board and Committee Resolutions



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| **Date Raised** | **Owner** | **Item** | **Description** | **Notes** |
| 28-May-20 | Directors | Adopted bylaws | The Bylaws relating generally to the affairs of the Corporation, in the form to be represented to the members and enclosed with these resolutions of the Corporation, hereby be adopted as the Bylaws of the Corporation. | First Directors Resolution |
| 28-May-20 | Directors | Consent to act as Directors | The official record of directors’ consents, including their initial terms and their consents to electronic communications, will be hard copies with wet signatures held at the Registered Office of HDRN Canada. | First Directors Resolution |
| 28-May-20 | Directors | Terms | Catherine Fooks will serve for three (3) years, Guy Bujold will serve for two (2) years, Christine Power will serve for one (1) year, and Anne Martin-Matthews will serve for three (3) years. | First Directors Resolution |
| 28-May-20 | Directors | Officer appointments | Chair Catherine FooksVice Chair Guy BujoldSecretary Anne Martin-MatthewsTreasurer Christine PowerScientific Director & CEO Kimberlyn McGrail | First Directors Resolution |
| 28-May-20 | Directors | Interim Public Accountantmeeting. | Carla Cove CPA, CGA is hereby appointed interim public accountant of the Corporation to hold office until the close of the first members | First Directors Resolution |
| 28-May-20 | Directors | Registered Office | The location of the registered office of the Corporation be located at 25th Floor, 700 West Georgia Street, Vancouver, BC V7Y 1B3 and the mailing address of the Corporation be the same as the registered office address. | First Directors Resolution |
| 28-May-20 | Directors | Location of Books and Records | The Corporation maintain at its registered office Farris LLP the records and registers of the Corporation or as the Board determines from time to time. | First Directors Resolution |
| 28-May-20 | Directors | Financial Year End | The financial year end of the Corporation be and is March 31. | First Directors Resolution |
| 28-May-20 | Directors | Banking Resolution | The Board appoints and authorizes the Scientific Director & CEO to sign a banking arrangement in the form required by HSBC before the next meeting of the Board. HSBC shall be the banking institution of HDRN Canada. Upon entering into such banking arrangement, the terms of the banking arrangement required by HSBC shall be entered into the records of HDRN Canada and thereby formally adopted by the Board. | First Directors Resolution |
| 28-May-20 | Directors | Signing authority | In accordance with the provisions of the Bylaws of the Corporation, all deeds, transfers, assignments, contracts, obligations and other instruments, including but not limited to cheques, drafts or orders for payment of money and all notes and acceptance and bills of exchange, not exceeding $100,000.00, may be signed by the Scientific Director & CEO and the Operations Director until such time that such appointment is revoked. Notwithstanding the foregoing, the directors may, from time to time, direct the manner in which, and the person or persons by whom, any particular instrument or class of instruments may or shall be signed.In accordance with the provisions of the Bylaws of the Corporation, all deeds, transfers, assignments, contracts, obligations and other instruments, including but not limited to cheques, drafts or orders for payment of money and all notes and acceptance and bills of exchange, in excess of $100,000.00 must be considered by the Directors and are subject to a Board Resolution, and the Board will appoint one officer or director to co-sign, alongside the Scientific Director & CEO, such deed, transfer, assignment, contract, obligation or other instrument as may be authorized by the Board from time to time. | First Directors Resolution |
| 28-May-20 | Directors | Issuance of Memberships | The following persons, being the incorporators of the Corporation as set out in the Articles of the Corporation, are confirmed as the first members of the Corporation:Catherine FooksGuy BujoldChristine PowerAnne Martin-Matthews | First Directors Resolution |
| 28-May-20 | Directors | First Members Meeting | The Board agreed to present consent resolutions confirming the bylaws, electing directors, appointing the public accountant, and transacting other business to properly come before the members for signature of the members. | First Directors Resolution |
| 28-May-20 | Members | Adopting the bylaws | Adopting the Bylaws | First Members Consent Resolution |
| 28-May-20 | Members | Terms | Electing directors with specified terms | First Members Consent Resolution |
| 28-May-20 | Members | Public Accountant | Appointing the public accountant | First Members Consent Resolution |
| 28-May-20 | Members | French version of corporate name | Adding the French version of the corporate name to its name] | First Members Consent Resolution |
| 28-May-20 | Directors | Board Terms of Reference | Conditional upon incorporation of text stating that it is a responsibility of the Board to conduct a regular rolling review of all policies on a rotating basis, the Board of Directors Terms of Reference are approved and adopted by the Board. | Directors Resolution |
| 28-May-20 | Directors | Nominations Policy | Conditional upon incorporation of text related to Francophone representation and other equity considerations, the Nominations Policy is approved and adopted by the Board. | Directors Resolution |
| 28-May-20 | Directors | Signing Authority Policy | Conditional upon clarification of the text related to expenditures outside of the annual budget and incorporation of text specifying that signatures are required from the SD & CEO plus one director or officer of the corporation in cases where expenditures exceed $100,000.00, the Signing Authority Policy is approved and adopted by the Board. | Directors Resolution |
| 28-May-20 | Directors | Board Conflict of Interest Policy | Conditional upon incorporation of text stating that there will be annual declarations of Conflict of Interest by all directors and that Declaration of Conflicts of Interest will be a standing item on the agenda of all meetings of the Board of Directors, the Board Conflict of Interest Policy is approved and adopted by the Board. | Directors Resolution |
| 28-May-20 | Directors | Charitable Status | The Board authorizes the Chair to submit an application for HDRN Canada to become a registered Canadian charity. | Directors Resolution |
| 23-Jul-20 | Nominations Committees | Nominations policy edits | Approval of edits to the Nominations Policy. | Directors Resolution |
| 23-Jul-20 | Nominations Committees | Nominating applicants | Once the Nominations Committee receives and reviews all the applications, they, as Directors of the Corporation, will nominate a list of qualified applicants to the HDRN Canada Board. | Directors Resolution |
| 23-Jul-20 | Nominations Committees | Recruitment timeline | Recruitment should begin in September and end in December, but will be confirmed at the HDRN Board meeting in September. | Directors Resolution |
| 23-Jul-20 | Nominations Committees | Application package | Decision to defer this decision (free text questions) until the Nominations Committee reviews the amended application package at the September HDRN Canada Board meeting. | Directors Resolution |
| 23-Jul-20 | Nominations Committees | Number of Directors | Electronic and paper copies of a consent resolution will be distributed to the HDRN Canada Board members to sign to confirm the number of Directors of the Corporation be set at ‘up to 8 Directors’. | Directors Resolution |
| 23-Jul-20 | Directors | D&O insurance liability limit | Meeting of directors within NC meeting: The Board agreed that they would like to proceed with a $3,000,000 liability limit at a yearly premium of $2,625. | Directors Resolution |
| 23-Jul-20 | Directors | Risk register/framework | Directors would like to review the risk analysis framework at each Board meeting. | Directors Resolution |
| 16-Sep-20 | Directors | Approval of May 28 2020 minutes | Minutes approved with amending text to the Bylaws resolution section to reflect “The Bylaws relating generally to the affairs of the Corporation, in the form to be represented to the members and enclosed with these resolutions of the Corporation, hereby be adopted as the Bylaws of the Corporation”. | Directors Resolution |
| 16-Sep-20 | Directors | Publishing Board Book | The Directors decided that the board book should be translated and they will defer to the December 3rd 2020 Board meeting to determine when they will be posted on the HDRN Canada website (“published”), either in December or once the board book is more fully developed. | Directors Resolution |
| 16-Sep-20 | Directors | Publishing other Board materials | The CEO/SD report and a list of decisions and resolutions passed at the meetings should be translated and published on the website. It should be made clear on the website that full minutes can be provided upon request | Directors Resolution |
| 16-Sep-20 | Directors | Tax documentation signatory | Approval of Treasurer to sign tax documentation. | Directors Resolution |
| 16-Sep-20 | Directors | Official notice for AGM | Approval of giving official notice to hold the annual general meeting on May 20, 2021. | Directors Resolution |
| 16-Sep-20 | Directors | Risk Register/framework | The Board decided that it was important to update this and to spend time identifying risks and risk mitigation options at the next Board meeting, December 3rd 2020. | Directors Resolution |
| 16-Sep-20 | Directors | Strategic Advisory Council | Specific reporting structure would be revisited (majority of directors felt this should report to the Exec v. the Board) once additional Directors have been recruited, and the SPOOR CDP Advisory Committee was fully operational, in order to determine what perspectives may be missing. | Directors Resolution |
| 16-Sep-20 | Directors | Finance Committee next steps | The Board decided that the Finance Committee should not be developed until HDRN Canada has secured dedicated funding | Directors Resolution |
| 16-Sep-20 | Directors | Approval of financial statements | Members approved the financial statements. The Treasurer will sign the financial statements on behalf of the Board and the Public Accountant will file the T2 with Canadian Revenue Agency. | Directors Resolution |
| 16-Sep-20 | Directors | Waive financial audit | Members approved the financial statements and waived an audit for the 82 days of the 2020 fiscal year. | Directors Resolution |
| 16-Sep-20 | Directors | Recruitment materials | The Board agreed the HDRN Canada website should be added as a recruitment channel. HDRN staff to create an explicit triaging system that includes the skills and competencies we are looking for and the geographic representation we are striving to have. HDRN staff will ensure reminders of application deadlines are shared with Board Directors should they have recommended candidates they would like to inform of this opportunity. | Directors Resolution |
| 3-Dec-20 | Directors | Approval for timing for Board Book, CEO/SD report and main meeting decisions to be posted on HDRN website | The Directors decided that the board book should be posted on the HDRN Canada website and updated as policies are developed. The Directors decided that the CEO/SD report should be summarized into a 1-pager and be posted to the HDRN Canada website following each meeting, including decisions and CEO/SD report starting at the inaugural Board meeting in May 2020. | Directors Resolution |
| 3-Dec-20 | Directors | Approval of risk management policy | Conditional upon amending text to give the CEO/SD the opportunity to reach out to the Chair of the Board if there needs to be a special meeting of the Board to discuss a substantial new or evolving risk. In addition, the role of the secretary should be added to the roles and responsibility chart and a risk added to the risk register to reflect oversight of the secretary role. | Directors Resolution |
| 3-Dec-20 | Directors | Nominations Committee Terms of Reference | Approval of Nominations Committee tor | Directors Resolution |
| 3-Dec-20 | Directors | Finance Committee Terms of Reference | Approval of Finance Committee TOR | Directors Resolution |
| 04-Mar-21 | Directors | Agenda approval | Approval of agenda. | Directors Resolution |
| 04-Mar-21 | Directors | Minutes approval | Approval of December 3rd meeting of Directors’ minutes. | Directors Resolution |
| 04-Mar-21 | Directors | Minutes approval | Approval of February 9th meeting of Directors’ minutes. | Directors Resolution |
| 04-Mar-21 | Directors | Succession of Board Chair | Acknowledgement that as a result of Cathy Fooks passing she no longer is a Member, Director, and Chair of the Board. To fill the Chair vacancy Guy Bujold will be appointed as the new Board Chair until the next AGM. All other Board officer positions will remain the same. | Directors Resolution |
| 29-Apr-21 | Nominations Committee | Minutes amendment and approval | Approval of February 9th  meeting minutes pending the rewording of the declaration of conflict of interest to read, “A Member raised a conflict of interest with one of the candidates. The Committee discussed and deemed that it was not a conflict of interest for the Member”. The Nominations Committee and Board of Directors meeting minutes will be separated into two documents. Approval of March 26th and April 6th minutes. | Directors Resolution |
| 29-Apr-21 | Directors | Agenda approval | Approval of agenda. | Directors Resolution |
| 29-Apr-21 | Directors | Minutes approval | Approval of March 4th meeting of Directors’ minutes. | Directors Resolutions |
| 29-Apr-21 | Directors | 2021 annual general meeting | A General Meeting of the Corporation (the “Meeting”) be called and held by Electronic Means using the online Zoom platform on May 20, 2021 at 8:00 AM (PST). | Directors Resolution |
| 29-Apr-21 | Directors | Sending notice of annual general meting | The Notice of Meeting substantially in the form attached to these minutes be approved for mailing or sending to the members of the Corporation with any and all such additions, omissions and amendments thereto as may be approved by the Chair of the Corporation. | Directors Resolution |
| 29-Apr-21 | Directors | 2020-2021 Finance Statements | The financial statements of the Corporation for the financial period from January 11, 2020 to March 31, 2020, and for the financial period from April 1, 2020 to March 31, 2021 be mailed together with the Notice of Annual General Meeting for consideration and approval of the members at the Annual General Meeting. The treasurer is hereby authorized and directed to sign the balance sheet on behalf of the Board. | Directors Resolution |
| 29-Apr-21 | Nominations Committee | Director candidate recommendations | The Nominations Committee recommends the following candidates to the Board of Directors: Robert Bell, Rebecca Fuhrer, Mahadeo A. Sukhai, Christina Weise. | Directors Resolution |
| 20-May-21 | Members | Approval of agenda | Approval of agenda. | Members Resolution |
| 20-May-21 | Members | Approval of minutes | Approval of May 28th 2020 meeting minutes | Members Resolution |
| 20-May-21 | Members | Report of Directors | Report of the Directors of the Corporation for the previous year be approved as presented and that it be attached as a schedule to the minutes of this Meeting. | Members Resolution |
| 20-May-21 | Members | Financial Statements 2020-2021 | The financial statements for the period January 11, 2020 to March 31, 2020 and the financial statements from April 1, 2020 to March 31, 2021 be received and that they be attached as a schedule to the minutes of this Meeting. | Members Resolution |
| 20-May-21 | Members | Public Accountant | Roger Kok be and is hereby appointed as the Public Accountant to hold office until the close of the next annual meeting, with the remuneration therefore to be fixed by the Board of Directors. | Members Resolution |
| 20-May-21 | Members | Number of Directors | The number of directors of the Corporation to be elected for the next year be set at 4, which is within the minimum/maximum number of directors as set out in the Articles of the Corporation. | Members Resolution |
| 20-May-21 | Members | Election of Directors | Guy Bujold and Anne Martin-Matthews are mid-term, and will continue to serve as directors of the Corporation for the ensuing year. Christine Power, Robert Bell, Rebecca Fuhrer, Mahadeo Sukhai and Christina Weise will all serve for 3 years. | Members Resolution |
| 20-May-21 | Members | Past Acts and Proceedings | All acts and proceedings of the Directors and Officers of the Corporation since the last annual general meeting be and the same are hereby ratified, confirmed and approved. | Members Resolution |
| 20-May-21 | Directors | Agenda approval | Approval of agenda. | Directors Resolution |
| 20-May-21 | Directors | Minutes approval | Approval of April 29th meeting minutes | Directors Resolution |
| 20-May-21 | Directors | Consent to act as Directors | Guy Bujold - Chair; Anne Martin-Matthews - Secretary; Christine Power - Treasurer; Kimberlyn McGrail - Scientific Director and CEO; Robert Bell: Vice Chair | Directors Resolution |
| 20-May-21 | Directors | Agreement (MOU's) with external partners | The 'Agreements (MOU’s) with External Partners’ be approved as presented in the meeting package as an HDRN Canada Board policy. It was noted this approval does not override the Board reviewing actual MOUs with future partners prior to signing | Directors Resolution |
| 20-May-21 | Directors | Conflict of Interest and Consent Form | The ‘Conflicts of Interest and Consent Form (Annual)’ be approved as presented in the meeting package as an HDRN Canada Board policy. | Directors Resolution |
| 20-May-21 | Directors | Nominations Committee membership | Anne Martin-Matthews, Mahadeo Sukhai and Rebecca Fuhrer be members of the Nominations Committee. | Directors Resolution |
| 20-May-21 | Directors | Finance Committee membership | Chris Power, Guy Bujold, Christina Weise and Bob Bell be members of the Finance Committee. | Directors Resolution |
| 1-Sep-21 | Directors | Agenda approval | Approval of agenda. | Directors Resolution |
| 1-Sep-21 | Directors | Minutes approval | Approval of May 20th meeting minutes with an edit to page 5 to reflect the members listed are members of the Finance Committee not the Nominations Committee | Directors Resolution |
| 1-Sep-21 | Directors | Strategic Plan | The Board endorsed and approved the strategic plan with minor edits to be included in the final draft | Directors Resolution |
| 3-Nov-21 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 3-Nov-21 | Finance Committee | Minutes approval | The Minutes be approved with two edits including relabeling risk register 8.2 and moving the discussion item from 8.2 to 7 | Finance Committee Resolution |
| 3-Nov-21 | Finance Committee | Finance Committee Terms of Reference Amended | The Finance Committee Terms of Reference be approved as presented | Finance Committee Resolution |
| 3-Nov-21 | Finance Committee | Risk Manage Policy Amended | The Risk Management Policy be approved as presented | Finance Committee Resolution |
| 24-Nov-21 | Directors | Agenda approval | Approval of agenda. | Directors Resolution |
| 24-Nov-21 | Directors | Minutes approval | Approval of Sept 1st meeting minutes | Directors Resolution |
| 24-Nov-21 | Directors | Finance Committee Terms of Reference Amended | The Finance Committee Terms of Reference be approved as presented in the meeting package | Directors Resolution |
| 24-Nov-21 | Directors | Risk Management Policy Amended | The Risk Management Policy be approved as presented in the meeting package. | Directors Resolution |
| 19-Jan-22 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 19-Jan-22 | Finance Committee | Minutes approval | Approval of November 3rd minutes | Finance Committee Resolution |
| 22-Feb-22 | Directors | Agenda approval | Approval of agenda. | Directors Resolution |
| 22-Feb-22 | Directors | Minutes approval | Approval of November 24th minutes | Directors Resolution |
| 8-Apr-22 | Nominations Committee | Director candidate recommendations | The Nominations Committee recommends the following candidates to the Board of Directors: Pamela Valentine and Josette-Renee Landry. | Directors Resolution |
| 25-Apr-22 | Directors | 2022 annual general meeting | A General Meeting of the Corporation (the “Meeting”) be called and held in-person and by electronic means using the online Zoom platform on May 17, 2022 at 6:00 AM (PST). | Directors Resolution |
| 25-Apr-22 | Directors | Sending notice of annual general meting | The Notice of Meeting substantially in the form attached to these minutes be approved for mailing or sending to the members of the Corporation with any and all such additions, omissions and amendments thereto as may be approved by the Chair of the Corporation. | Directors Resolution |
| 25-Apr-22 | Directors | 2021-2022 Finance Statements | The financial statements of the Corporation for the financial period from April 1, 2021 to March 31, 2022 be mailed together with the Notice of Annual General Meeting for consideration and approval of the members at the Annual General Meeting. The treasurer is hereby authorized and directed to sign the balance sheet on behalf of the Board. | Directors Resolution |
| 27-Apr-22 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 27-Apr-22 | Finance Committee | Minutes approval | Approval of January 19th minutes | Finance Committee Resolution |
| 27-Apr-22 | Finance Committee | IT Assets Policy approval | The IT Assets Disposal Policy be approved as presented | Finance Committee Resolution |
| 27-Apr-22 | Finance Committee | Invoice Payment Standards approval | The Invoice Payment Standards be approved as presented | Finance Committee Resolution |
| 27-Apr-22 | Finance Committee | Honorarium Draft approval | The Honorarium Draft be approved as presented | Finance Committee Resolution |
| 27-Apr-22 | Finance Committee | Expenditures Guidelines Draft approval | The Expenditure Guidelines Draft be approved as presented | Finance Committee Resolution |
| 17-May-22 | Members | Waive notice of meeting | Requirement for the notice of AGM be waived | Members Resolution |
| 17-May-22 | Members | Agenda approval | The Agenda be approved as presented | Members Resolution |
| 17-May-22 | Members | Approval of minutes | Approval of May 20th 2021 meeting minutes | Members Resolution |
| 17-May-22 | Members | Financial Statements 2021-2022 | The financial statements from April 1, 2021 to March 31, 2022 be received and that they be attached as a schedule to the minutes of this Meeting. | Members Resolution |
| 17-May-22 | Members | Public Accountant | Roger Kok be and is hereby appointed as the Public Accountant to hold office until the close of the next annual meeting, with the remuneration therefore to be fixed by the Board of Directors. | Members Resolution |
| 17-May-22 | Members | Number of Directors | The number of directors of the Corporation to be elected for the next year be set at 2, which is within the minimum/maximum number of directors as set out in the Articles of the Corporation. | Members Resolution |
| 17-May-22 | Members | Election of Directors | Anne Martin-Matthews, Christine Power, Robert Bell, Rebecca Fuhrer, Mahadeo Sukhai and Christina Weise are mid-term, and will continue to serve as directors of the Corporation for the ensuing year. Guy Bujold, Pamela Valentine and Josette-Renée Landry to hold office for the period of 3 years. | Members Resolution |
| 17-May-22 | Members | Past Acts and Proceedings | All acts and proceedings of the Directors and Officers of the Corporation since the last annual general meeting be and the same are hereby ratified, confirmed and approved. | Members Resolution |
| 17-May-22 | Directors | Agenda approval | The Agenda be approved as presented | Directors Resolution |
| 17-May-22 | Directors | Approval of minutes | Approval of Feb 22nd minutes | Directors Resolution |
| 17-May-22 | Directors | Appointment of Officers | Robert Bell- Chair; Guy Bujold- Vice Chair; Anne Martin-Matthews- Secretary; Christine Power- Treasurer; Kim McGrail- Scientific Director and CEO | Directors Resolution |
| 17-Aug-22 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 17-Aug-22 | Finance Committee | Minutes approval | Approval of April 27th minutes | Finance Committee Resolution |
| 15-Sep-22 | Directors | Agenda approval | The Agenda be approved as presented | Directors Resolution |
| 15-Sep-22 | Directors | Approval of minutes | Approval of May 17th minutes | Directors Resolution |
| 15-Sep-22 | Directors | IT Assets Policy approval | The IT Assets Disposal Policy be approved as presented | Directors Resolution |
| 15-Sep-22 | Directors | Invoice Payment Standards approval | The Invoice Payment Standards be approved as presented | Directors Resolution |
| 15-Sep-22 | Directors | Honorarium Draft approval | The Honorarium Draft be approved as presented | Directors Resolution |
| 15-Sep-22 | Directors | Expenditures Guidelines Draft approval | The Expenditure Guidelines Draft be approved as presented | Directors Resolution |
| 27-Oct-22 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 27-Oct-22 | Finance Committee | Minutes approval | Approval of August 17th minutes | Finance Committee Resolution |
| 23-Nov-22 | Directors | Agenda approval | The Agenda be approved as presented | Directors Resolution |
| 23-Nov-22 | Directors | Approval of minutes | Approval of Sept 15th minutes | Directors Resolution |
| 16-Jan-23 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 16-Jan-23 | Finance Committee | Minutes approval | Approval of October 27th minutes | Finance Committee Resolution |
| 15-Feb-23 | Nominations Committee | Agenda approval | The Agenda be approved as presented | Nominations Committee Resolution |
| 21-Feb-23 | Directors | Agenda approval | The Agenda be approved as presented | Directors Resolution |
| 21-Feb-23 | Directors | Approval of minutes | Approval of Nov 23rd minutes | Directors Resolution |
| 14-Apr-23 | Directors | 2023 annual general meeting | A General Meeting of the Corporation (the “Meeting”) be called and held in-person and by electronic means using the online Zoom platform on May 16, 2023 at 5:00 AM (PST). | Directors Resolution |
| 14-Apr-23 | Directors | Sending notice of annual general meting | The Notice of Meeting substantially in the form attached to these minutes be approved for mailing or sending to the members of the Corporation with any and all such additions, omissions and amendments thereto as may be approved by the Chair of the Corporation. | Directors Resolution |
| 21-Apr-23 | Directors | 2022-2023 Finance Statements | The financial statements of the Corporation for the financial period from April 1, 2022 to March 31, 2023 be mailed for consideration and approval of the members at the Annual General Meeting. The treasurer is hereby authorized and directed to sign the balance sheet on behalf of the Board. | Directors Resolution |
| 24-Apr-23 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 24-Apr-23 | Finance Committee | Minutes approval | Approval of January 16th minutes | Finance Committee Resolution |
| 24-Apr-23 | Finance Committee | Risk Register changes | Changes proposed by management be approved, and modified risk register to be brought forward to next meeting for approval. | Finance Committee Resolution |
| 16-May-23 | Members | Agenda approval | The Agenda be approved as presented | Members Resolution |
| 16-May-23 | Members | Approval of minutes | Approval of May 17th 2022 meeting minutes | Members Resolution |
| 16-May-23 | Members | Financial Statements 2022-2023 | The financial statements from April 1, 2022 to March 31, 2023 be received and that they be attached as a schedule to the minutes of this Meeting. | Members Resolution |
| 16-May-23 | Members | Public Accountant | Roger Kok be and is hereby appointed as the Public Accountant to hold office until the close of the next annual meeting, with the remuneration therefore to be fixed by the Board of Directors. | Members Resolution |
| 16-May-23 | Members | Number of Directors | The number of directors of the Corporation to be elected for the next year be set at 12, which is within the minimum/maximum number of directors as set out in the Articles of the Corporation. | Members Resolution |
| 16-May-23 | Members | Election of Directors | Guy Bujold, Christine Power, Robert Bell, Christina Weise, Mahadeo Sukhai, Rebecca Fuhrer, Pamela Valentine, and Josette-Renée Landry are mid-term, and will continue to serve as directors of the Corporation for the ensuing year. Anne Martin-Matthews, Barbara Stymiest, Jeannie Shoveller, and Teresa Scassa to hold office for the period of 3 years. | Members Resolution |
| 16-May-23 | Members | Past Acts and Proceedings | All acts and proceedings of the Directors and Officers of the Corporation since the last annual general meeting be and the same are hereby ratified, confirmed and approved. | Members Resolution |
| 16-May-23 | Directors | Agenda approval | The Agenda be approved as presented | Directors Resolution |
| 16-May-23 | Directors | Approval of minutes | Approval of Feb 21st minutes | Directors Resolution |
| 16-May-23 | Directors | Appointment of Officers | Robert Bell- Chair; Guy Bujold- Vice Chair; Anne Martin-Matthews- Secretary; Christine Power- Treasurer; Kim McGrail- Scientific Director and CEO | Directors Resolution |
| 14-Aug-23 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 14-Aug-23 | Finance Committee | Minutes approval | Approval of April 24th minutes | Finance Committee Resolution |
| 14-Aug-23 | Finance Committee | Risk Register approval | Changes proposed by management be approved, and modified risk register to be brought forward to next Board meeting for approval. | Finance Committee Resolution |
| 13-Sep-23 | Directors | Agenda approval | The Agenda be approved as presented | Directors Resolution |
| 13-Sep-23 | Directors | Approval of minutes | Approval of May 16th minutes | Directors Resolution |
| 13-Sep-23 | Directors | Risk Register approval | Modified risk register be approved as presented. | Directors Resolution |
| 13-Sep-23 | Directors | Risk Management Policy Confirmed | The current Risk Management Policy be confirmed as approved with no changes made. | Directors Resolution |
| 23-Oct-23 | Finance Committee | Agenda approval | The Agenda be approved as presented | Finance Committee Resolution |
| 23-Oct-23 | Finance Committee | Minutes approval | Approval of August 14th minutes | Finance Committee Resolution |
| 15-Nov-23 | 15-Nov-23 | Agenda approval | Approval of November 15th agenda | Directors Resolution |
| 15-Nov-23 | 15-Nov-23 | Minutes approval | Approval of September 13th minutes with a couple minor grammatical edits | Directors Resolution |
| 15-Nov-23 | 15-Nov-23 | Thank you note to Seles | Robert Bell will send a thank you note to Seles Yung for her contributions supporting the Board. | Directors Resolution |
| 15-Nov-23 | 15-Nov-23 | HDRN Canada and CIHI MOU | The ‘HDRN Canada and CIHI Memorandum of Understanding’ to be approved. | Directors Resolution |
| 15-Nov-23 | 15-Nov-23 | Board Policy for Scientific Director & CEO Oversight and Board Response CEO Absence | The ‘Board Policy for Scientific Director & CEO Oversight and Board Response CEO Absence’ to be approved, removing the mention of succession planning and retitling the document ‘Board Policy for Scientific Director & CEO Oversight’ | Directors Resolution |